 **“Knowledge Pays, Fill your Toolboxes”**

**St Petersburg Diocesan Council of Catholic Women Summer Workshop**

When: Saturday, August 29, 2015, 8:30 am to 3:30 pm

Where: Our Lady Queen of Peace Social Hall, 5340 High St, New Port Richey, FL 34652 spdccw.org for directions

Cost: $10.00 includes Continental Breakfast, Lunch, and printed materials

Other Important information:

* Reservation Deadline: **August 5,** 2105

Woman to Woman

* Make checks payable to St Petersburg DCCW

*Join Us*

* Send reservation and payment to:

Kathy Holecek - 5819 Tampa Shores Blvd - Tampa, FL 33615

Questions about the Workshop Call:

Cathy Pena, 1st Vice President

813 244 9654

cathyandjo@aol.com

Or find information on the web: spdccw.org

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Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parish/Affiliation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Status: check all that apply

\_\_\_\_ Member \_\_\_\_ First Time Attendee \_\_\_\_Guest/Parish \_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_ Officer/Title \_\_\_\_\_\_\_\_\_\_ \_\_\_\_ Commission Chair/Commission Member/Commission \_\_\_\_\_\_\_\_\_\_\_\_

**Break-out Sessions: Choose 1 topic for each session: please note, the Session choices can fill up quickly please choose a second and third choice. We will make every effort to accommodate your choices. Early Registration is encouraged to hold your 1st Choice. Seating is limited to the first 24 persons.**

 11:15 – 12:00 12:50 – 1:35 1:40 – 2:10

1st Choice: Session # I \_\_\_\_\_\_ Session # II \_\_\_\_\_\_ Session # III \_\_\_\_\_\_

2nd Choice: Session # I \_\_\_\_\_\_ Session # II \_\_\_\_\_\_ Session # III \_\_\_\_\_\_\_

3rd Choice: Session # I \_\_\_\_\_\_ Session # II \_\_\_\_\_\_ Session # III \_\_\_\_\_\_\_

St Petersburg DCCW Summer Workshop

**“Knowledge Pays, Fill your Toolboxes”**

**Choose 1 from each Session – *seating is limited to 24 persons\* in the room at one time***

***Schedules may have to be adjusted to fit everyone in. Thank you for your understanding***

**Session I Session II Session III**

*1 Spirituality 1 Spirituality 1 Spirituality*

*2 Service 2 Service 2 Service*

*3 Leadership 3 Leadership 3 Leadership*

*4 Team Building 4 Team Building 4 Fundraising/Publicity*

*5 Treasurers 5 Recording Secretary 6 Treasurers for the Presidents*

*6 Duties of Presidents 6 Duties of Presidents 6 Parliamentarian/Protocol*

*7 Website maneuvers\* 7 Website maneuvers\* 7 Website maneuvers\**

*8 Building CCW’s image\* 8 Building CCW’s image\* 8 Building CCW’s image\**

**\*Starred Breakout Sessions are in larger rooms, not minimum seating**

***All Workshops are open to members and non-members****. Seating is limited to 24 per session except where noted.*

*Commission Chairmen/members will have 1st choice for* ***their Commission*** *Workshop – please note this on the Registration.*

***Spirituality:*** For all Commission members: Goals, duties, spirituality, legislation, mission, etc.

***Service:*** For all Commission members: Goals, duties, outreach, projects in the DCCW, FCCW, NCCW, etc.

***Leadership:*** For all Commission members: Goals, duties, hospitality, building leaders, communication, etc.

***Team Building:*** For all officers, members, prospective members: who’s on your TEAM, who’s important to the group, how do we work together to build a TEAM, dealing with Pastor’s who don’t seem to care.

***Fundraising/Publicity***: For everyone: how do we get others to pay for our projects, who has the money, tooting our own horn.

***Treasurers***: For all treasurers and Presidents, Budget planning, and who gets paid when, how to report.

***Recording Secretaries***: For all Recording Secretaries: Recording the minutes, *did she really say that*.

***Duties of Presidents***: For Affiliation Presidents, District Presidents and the curious: Leadership tips, duties of your office, handling people, etc.

***Parliamentarian/Protocol***: For everyone: Robert who’s Order, why? How to write an agenda, because???, why does that person stand where? Taking the mystery of all the pomp and circumstance.

***Website maneuvers***: For everyone: A look at the NCCW website, exploring the DCCW website and is your picture on our DCCW website, and a quick look at FCCW, how about our FaceBook page (are you there yet?)

***Building CCW’s Image***: For everyone: Round Table: Exploring what our vision is (are we just the cookies ladies), how to improve our image.

Tentative Schedule

8:30 am – 9:15 am Continental Breakfast – Share the Wealth\* on sale

9:15 am – 9:30 am Welcome and Opening Prayer and Housekeeping

9:30 am – 10:00 am “DCCW Who are we and, What do we Do?”

10:00 am – 10:30 am “The Value of the Women of Council” – Fr Ted Costello, Spiritual Advisor

Break – Share the Wealth on sale\*

10:40 am – 10:55 am 48th Annual Convention 2016 Announcements

11:05 am – 11:50 am Session I

12:00 pm – 12:45 pm Lunch – Share the Wealth\* on sale

12:50 pm – 1:35 pm Session II

 1:40 pm – 2:10 pm Session III

 2:15 pm – 2:50 pm Gabriel Committee: Joint Session everyone: outreach, membership, new venues, discussion.

 3:00 pm – 3:20 pm Round Table: Breaking it down

 3:20 pm – 3:30 pm Share the Wealth\* drawing – Closing Prayer

**\*Share the Wealth** proceeds will go to support of our **36** St Petersburg Seminarians now in formation.